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|  | CANON INDIA PRIVATE LIMITED  |
| **Title** | BIS/PPP - Apprentice  |
| **Division** | BIS/PPP Service  |
| **About Canon** | Canon India Pvt. Ltd. is the sales and marketing subsidiary of Canon Inc., a world leader in imaging technologies. Set up in 1997, The company today has offices in 10 cities across India with warehousing facilities at 6 locations and employs over 1000 staff and over 850 channel partners. Canon offers an extended product portfolio, including Digital Production Printers, Large Format Printers, Commercial Printers, Multi-Functional Devices, Managed Document Services, Inkjet & Laser Printers, Document and Cheque Scanners, Digital Cameras, DSLRs, Mirrorless cameras, Cinematic Imaging Products, Surveillance cameras and Medical Imaging products catering to the multiple market segments of consumer, SME, B2B, Commercial, Government & PSUs. |
| **Location** | Noida (4) | Kanpur (1) | Chennai (1) | Cochin (1) | Coimbatore (1) | Goa (1) | Mumbai (4) | Bhatinda (1) | Hyderabad (2) | Bangalore (3) | Kolkata (1) | Ahmedabad (1) |
| **Grade** | NA  |
| **Category** | On Field Work **(Interested Candidates must be willing to work from field in Digital Printer Installation, Configuration, Troubleshooting & Repairing profile.)** |
| **Position purpose** | For BIS/PPP Service, we are looking for Fresh Diploma/ Degree engineers from the field of Electrical, Electronics, Electronics & Communication Streams. Apprentice will get trained on theory of Digital laser printing and printing technology. (Pass out Year – 2021, 2022, 2023) |
| **Education**  | Diploma/ Degree engineers from the field of Electrical, Electronics, Electronics & Communications Stream |
| **Experience** | Fresher |
| **Skills** | * High confidence
* Good Communication Skills
* Good Articulation skills
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| **Job Duties & Perks** | **For Professional Printing Products*** Apprentice will get trained in the theory of Digital laser printing and printing technology.
* They will be trained to handle installation and troubleshooting of production printing machines.
* After successful completion of training as an “apprentice” the job role is to visit Clients’ sites (at various locations in field) for troubleshooting of printer as well for scheduled “Preventive Maintenance activity”.
* During their tenure as an apprentice, they will also get continuous guidance over phone/ video call by Regional Technical specialist and Senior Engineers.
* Apprentice will get knowledge of Digital Printing industry with “hands on” exposure on troubleshooting of printers.
* Exposure to work with Multinational Corporate organization, understanding of policy and process, also help them to understand and improve their corporate communication skills (verbal and email communication).
* Will be able to develop their analytical skills and interpersonal skills.

**For Business Imaging Solutions*** Apprentice will get trained in the theory of L1 printers, Color and L2 printers.
* Apprentice will get knowledge of L1, Color and L2 printing with “hands on” exposure on troubleshooting of printers.
* Exposure to work with Multinational Corporate organization, understanding of policy and process, also help them to understand and improve their corporate communication skills (verbal and email communication).
* Installation, Troubleshooting & Servicing of Printers/MFDs
* During their tenure as an apprentice, they will also get continuous guidance over phone/ video call by Regional Technical specialist and Senior Engineers.
* After successful completion of training as an “apprentice” the job role is attending to customers, install calls and other service-related activities.
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| **Desired Competencies** | **Team Dynamics*** Understands external & internal dynamics for running of operations
* Is able to understand the direction shared by the management and translates it into action plan for the team
* Enhances efficiencies in the operation by improvising & understanding differentiating attributes of people & processes

**Communication*** High confidence, no hesitation to talk to seniors, with good influencing skills
* Seeks information & insights to develop a clear understanding of the situation
* While being simple & short in one's articulation, can effectively use the right words to communicate the complete message.
* Is structured in own thoughts & navigates through situation & people to address their respective concerns & create the right influence.
* While being impactful in one's communication, is conscious of not dominating the interaction.

**Result Orientation*** Sets stretched goals for self/ team which align with organization goals.
* Creates sense of urgency across hierarchy when needed
* Generates alternatives, engages team, seeks support within & outside the organization to efficiently complete work with good learning orientation.
* Integrates systems & processes for synergy & performance.
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| Last Updated  |  | 24.01.2024 |